

## WSRA Assistant to the Committee (Insurance Officer)

Description	Frequency
Organise and arrange suitable civil liability insurance for the WSRA, affiliated rowing clubs and affiliated rowers.	Each year in May
Organise and arrange suitable personal accident insurance for the WSRA affiliated rowers.	Each year in May
Organise and arrange suitable equipment insurance for WSRA affiliated clubs.	Each year in July and as required
Liaise directly with the WSRA Treasurer to arrange suitable payment of insurance premiums.	As required
Liaise directly with the WSRA Membership Secretary to ascertain the relevant information required by the insurance providers.	As required
Liaise directly with relevant insurance claimants to ensure sufficient information is available to assist with insurance claims.	As required
Liaise directly with the WSRA Webmaster to ensure the relevant insurance information is provided on the website.	Each year in May and as required
Liaise directly with race/event organisers to ensure suitable insurance cover is provided to meet the race/event requirements.	As required
To act as WSRA representative at league and open races.	As required
To assist the WSRA Race Officer to adjudicate, advise and audit race incidents, queries and penalties ensuring consistency from regatta to regatta.	As required
Compile and keep up to date information on all Celtic longboats, Pembrokeshire longboats, Yoles, Cornish Gigs and Skiffs.	As required